

## **Member Update**

**Title:** **Nominations for GTA Container Industry representative on the DAFF Biosecurity Grain & Plant Products Export Industry Consultative Committee**

**Update No.:** **35 of 12**

**Date of Issue:** **7 December 2012**

### **Distribution**

- GTA Members – primary contact list. Please circulate to all appropriate internal parties

### **1 Purpose**

To seek expressions of interest from GTA members who would like to be considered as the GTA Container Industry representative on the Department of Agriculture Fisheries and Forestry (DAFF) Grain & Plant Products Export Industry Consultative Committee (the Committee).

### **2 Background**

With the completion of the export reform initiatives of the Grain Ministerial Taskforce, DAFF has agreed to establish an industry consultative committee to act as the peak consultative group between DAFF and the grain, seed, fodder, timber and nut export industries.

This Committee is known as the Grain & Plant Products Export Industry Consultative Committee.

### **3 Scope**

The Committee will be the primary consultation body for issues relating to the export inspection and certification of grain, seed, timber, fodder and nuts. Its scope is limited to:

- providing input on cost recovery options and finance matters specifically fees and charges and predicted tonnages for export;
- discussing export inspection and certification issues affecting industry and solutions to address these issues;
- discussing the performance of DAFF programs; and
- communicating outcomes of the Committee's work to relevant export stakeholders.

**The Committee Terms of Reference are attached.**

### **4 Responsibilities**

The GTA Container Industry specialist is expected to:

1. Review meeting papers, suggest and prepare submissions on agenda items; and
2. Where necessary consult widely across the Australian container industry to form an industry position. This position would then be presented to the Committee.

### **5 Fees, travel & accommodation**

GTA will cover all reasonable travel and accommodation costs. There are no sitting fees.

### **6 Meetings**

There is expected to be 3 (day length) meetings per year held in Canberra.

### **7 Nominations**

- Nominations for membership to the Committee as the GTA Container Industry representative are sought from suitable individuals employed by a GTA member.
- Nominations close on 14 December 2012.

### **8 Selection**

The GTA Board will review the nominations and determine who will be offered the GTA position on the Committee.

# GRAIN AND PLANT PRODUCTS<sup>1</sup> EXPORT INDUSTRIES

## CONSULTATIVE COMMITTEE

### TERMS OF REFERENCE

#### **Purpose**

To provide a forum for the Department of Agriculture, Fisheries and Forestry (DAFF) to consult with the industries involved in the export of grain and other plants and plant products<sup>1</sup>. Within the framework of government policies and legislation delivered by DAFF that relate to the export inspection and certification of these products, the Committee will be the primary consultation body for:

- providing input on cost recovery options and finance matters specifically fees and charges and predicted tonnages for export;
- discussing export inspection and certification issues affecting industry and solutions to address these issues;
- discussing the performance of DAFF programs; and
- communicating outcomes of the Committee's work to relevant export industries.

#### **Aims**

The Committee aims to provide assurance for exporters and other stakeholders involved in phytosanitary exports that their views are given due consideration before the introduction of any major policy or operational changes by DAFF.

#### **Expected deliverables**

##### ***Industry***

Industry representatives of the Committee are expected to:

- o proactively raise issues affecting the grain, seed, timber, fodder and nut export industries;
- o be professional, accountable and transparent in all dealings with the Committee;
- o demonstrate commitment to industry by ensuring that key messages arising from discussions with DAFF are communicated to stakeholders and their membership; and
- o attend meetings and teleconferences or arrange for an alternative representative.

##### ***DAFF***

DAFF representatives of the Committee are expected to:

- o ensure that policies and operational procedures support the integrity and reputation of Australia's export and certification systems for grain, seed, timber, fodder and nuts and are consistent with Australia's obligations to the International Plant Protection Convention
- o be professional, accountable and transparent in all dealings with the Committee;
- o maintain a strong client focus and give due consideration to all advice and issues raised by the Committee; and
- o seek to ensure other key agencies have opportunity to be represented when whole of government issues are raised.

#### **Scope and limitations**

The Committee acts in a consultative rather than in an advisory capacity and is not a regulatory approval or decision making body.

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<sup>1</sup> Does not include horticultural products including nursery stock, fruit and vegetables.

The Committee will consider:

- strategic directions for DAFF Plant Export Operations Program ensuring Australia meets its obligations to the IPPC;
- significant proposed changes to policy and operational procedures;
- program budgets, cost recovery mechanisms and charging levels; and
- key program performance issues such as efficiency and effectiveness indicators;

but will not consider:

- individual commercial concerns of Committee members; or
- basic operational issues;
- authorise expenditure of, or commit funds.

### **Expected lifespan**

The Committee's lifespan is currently indefinite but is subject to review on a three year basis.

### **Membership and structure**

People may be appointed to the Committee as an individual or as an endorsed representative of a stakeholder organisation.

Members' appointments to the Committee will be for three years (3), at which time members may apply for reappointment. Generally a member's term of appointment shall not be extended beyond two terms but the DAFF Deputy Secretary may take into consideration reappointment beyond this term.

The Committee includes representatives from DAFF Plant Biosecurity and from relevant export sectors regulated by the DAFF Plant Export Operations Program.

Due to the complexity of infrastructure and other environmental issues at a minimum each Committee member must represent a national body that can demonstrate representation of stakeholders from a national perspective. In the absence of a national body Committee members may be appointed that can demonstrate representation of stakeholders from regional areas of eastern, southern and western Australia or areas for potential significant export opportunities.

Representative groups will comprise:

| <b>Export commodity groups</b> | <b>Export pathway groups</b> | <b>Ancillary groups as required</b> |
|--------------------------------|------------------------------|-------------------------------------|
| Wheat                          | Port terminal operators      | Growers                             |
| Coarse grains                  | Container packers            | Research organisations              |
| Seeds                          | Shipping operators           | e.g. GRDC & CRC                     |
| Oil seeds                      | Freight forwarders           |                                     |
| Pulses                         | Grain handlers               |                                     |
| Cotton                         | Grain marketers / traders    |                                     |
| Rice                           |                              |                                     |
| Timber and wood chips          |                              |                                     |
| Fodder                         |                              |                                     |
| Nuts                           |                              |                                     |

### **Meeting frequency**

The Committee meet a minimum of three (3) times a year in Canberra but may be held at other centres and may be convened by teleconference as required.

## Nomination Form

### **DAFF Biosecurity Grain & Plant Products Export Industry Consultative Committee – Container Industry Specialist**

I, \_\_\_\_\_ of \_\_\_\_\_  
(Proposer's name) (Name of member organisation)

being a financial member of GTA hereby nominate,

\_\_\_\_\_ of \_\_\_\_\_  
(Nominee's name) (GTA member organisation & position)

### **Consent to act**

I, \_\_\_\_\_  
(Nominee's name)

accept the nomination to the DAFF Biosecurity Grain & Plant Products Export Industry Consultative Committee as the GTA Container Industry Specialist

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### **Contact details**

Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

### **Supporting Information**

Applications must be supported by a completed Supporting Information Form. Nominations will not be considered if a Supporting Information Form is not attached.

**Completed Nomination Forms and Supporting Information Forms must reach  
GTA no later than close of business on Friday 14 December 2012.**

**DAFF Biosecurity Grain & Plant Products Export  
Industry Consultative Committee –  
Container Industry Specialist  
Supporting Information**

**Nominees Name**\_\_\_\_\_

**Member organisation**\_\_\_\_\_

**1. Qualifications**

Please list relevant technical qualifications that would support your application

**2. Experience**

Please list relevant technical experience that would support your application. Members of a GTA Technical Committees must be technical proficient in regards to the objectives of the Technical Committee.

**3. Additional information**

Please attach other information that may support your application.

**Please completed and return Nomination Form and Supporting Information to:**  
**[geoff.honey@graintrade.org.au](mailto:geoff.honey@graintrade.org.au)**