

## Policy: Development of GTA Grain Trading Standards

<b>1. Scope</b>	<ol style="list-style-type: none"> <li>1. This policy details the process that GTA will follow to develop the GTA Grain Trading Standards (Standards) which are subject to yearly review.</li> <li>2. GTA Standards include all those published on the GTA website that may or may not directly relate to whole grain.</li> </ol>
<b>2. Purpose</b>	<ol style="list-style-type: none"> <li>1. GTA Standards are widely used in the trading of grain against GTA and/or company specific contracts both of a domestic and export nature.</li> <li>2. Development of the GTA Standards must be transparent and receptive to the needs of the commercial grain sector in order that GTA fulfils its charter to “facilitate trade”.</li> </ol>
<b>3. Industry to be consulted</b>	<ol style="list-style-type: none"> <li>1. Submissions on the GTA Standards will be accepted from GTA members, non-members, grain industry associations and other organisations, associations and individuals with an interest in grain standards.</li> <li>2. GTA members will be directly contacted seeking submissions. Non-GTA members are free to provide submissions by reviewing the relevant information available on the GTA website.</li> <li>3. Development of Trading Standards should consider:             <ol style="list-style-type: none"> <li>a. Regulatory requirements</li> <li>b. Production Sector Capability</li> <li>c. Supply Chain Capability</li> <li>d. End-use Market Requirements</li> </ol> </li> </ol>
<b>4. Process</b>	<p><b>Consultation Phase</b></p> <ol style="list-style-type: none"> <li>1. The GTA Standards Committee (Committee) will release by 28 February each year, an industry briefing document which will detail amongst other issues:             <ol style="list-style-type: none"> <li>1.1. Previously agreed changes for adoption in the review year;</li> <li>1.2. Potential changes in the review year where further industry advice is requested.</li> <li>1.3. An invitation to industry to forward submissions (in electronic form) relating to issues as detailed in the industry briefing document and other matters of concern.</li> </ol> </li> <li>2. Industry will have a minimum of three weeks to review the industry briefing document and provide comments.</li> <li>3. GTA will publish the document as detailed in point 1 on the GTA website along with a Form for providing Submissions, which will be available all year.</li> <li>4. The Committee will consider industry submissions and provide a second industry briefing document outlining the outcome of deliberations of the Committee on proposed Standards for industry consideration and comment by 30 April in the review year.</li> <li>5. Industry will have a minimum of two weeks to consider the second industry briefing document and revert to GTA with comments.</li> <li>6. The Committee will consider industry comments and accept or reject points made in the submissions. If required a further industry briefing document will be released for industry comment using the above outlined processes under point 5.</li> <li>7. The above process will be repeated until there is widespread industry acceptance of the DRAFT Standards and / or the Committee have themselves reached agreement.</li> </ol> <p><b>Development Phase</b></p> <ol style="list-style-type: none"> <li>8. The Committee will develop Standards either solely, through liaison with other industry standards developing bodies or a combination of both.</li> <li>9. Where Standards are developed by external industry bodies, those Standards will be adopted by the Committee following review, providing this policy is complied with and the content of the Standards meets requirements of the Committee.</li> </ol>

	<p>10. Where major changes to Standards are recommended by the Committee, industry will be provided with a minimum of 12 months advance notice prior to adoption of those Standards. Major changes may include issues such as significant change to tolerances in a Standard, a new Standard or a change that materially impacts on a sector of industry when Standards are applied.</p> <p>11. Where minor changes to Standards are recommended by the Committee, these may be adopted for that year providing industry has been fully briefed on those changes and no major objections have arisen, the Committee has fully documented such changes and the GTA Board is made aware of those changes.</p> <p><b>Approval Phase</b></p> <p>12. Following the Consultation Phase, the Committee will finalise the draft GTA Standards and develop an accompanying Explanatory Memorandum which will contain as a minimum:</p> <p>12.1 Issues contained in all the submissions and whether the issues were accepted, rejected or laid over for further review;</p> <p>12.2 Changes to the Standards explaining the rationale of the changes; and</p> <p>12.3 Issues that will be considered or introduced in the following year(s).</p> <p>13. The Committee will forward the Explanatory Memorandum to the GTA Board for approval.</p> <p>14. The GTA Board will consider Explanatory Memorandum. The GTA Board will:</p> <p>14.1 Accept the recommendations and direct the release of the GTA Standards and Explanatory Memorandum for publication; or</p> <p>14.2 Request additional information or changes to the GTA Standards and/or the Explanatory Memorandum and request the Committee to resubmit the Standards and/ or the Explanatory Memorandum.</p> <p>15. The Committee will finalise the GTA Standards and Explanatory Memorandum based on the GTA Board directive.</p> <p>16. The GTA Standards and Explanatory Memorandum will be published as a Member Update on the GTA website.</p> <p>17. The GTA Fact Sheet #6 “Trading Standards” should be reviewed and updated as appropriate and published on the GTA Website.</p>
<p><b>5. WQA Wheat Variety Master List</b></p>	<p>Revised Annual WQA Wheat Variety Masterlist Review Process</p> <p>To simplify the process of receiving advice from Wheat Quality Australia (WQA) on changes to the WQA Wheat Variety Masterlist and to ensure industry has access to the latest classification of each variety, the following process will be implemented from the 2013/14 season onwards:</p> <ol style="list-style-type: none"> <li>1. <b>By the 25th July</b> WQA will provide the final draft of the WQA Wheat Variety Masterlist for the fourth coming harvest season to the GTA Standards Committee: <ol style="list-style-type: none"> <li>1.1 The final draft will include confirmed changes from the previous year plus;</li> <li>1.2 Proposed changes to be finalised for the 1st September.</li> </ol> </li> <li>2. <b>By the 30th July</b> GTA Standards Committee will provide acknowledgement of receipt of the final draft WQA Wheat Variety Masterlist to WQA, noting the proposed changes that will be finalised for the 1st September;</li> <li>3. <b>By the 1st August</b> the final draft of the WQA Wheat Variety Masterlist is incorporated in the Wheat Standards and published for industry. Notice to industry will include identification of proposed changes to the WQA Wheat Variety Masterlist that will be finalised for the 1st September;</li> <li>4. <b>By the 25 August</b> WQA provides the final WQA Wheat Variety Masterlist for the harvest season;</li> <li>5. <b>By the 30 August</b>, GTA Standards Committee provides acknowledgement of receipt of the Final WQA Wheat Variety Masterlist for the season to WQA;</li> <li>6. <b>By the 1 September</b>, The final WQA Wheat Variety Masterlist is incorporated in the Wheat Standards and published for use by industry.</li> </ol>

6. <b>Inability to agree</b>	<ol style="list-style-type: none"> <li>1. Where the GTA Committee and/or Industry is unable to reach suitable agreement on the proposed DRAFT GTA Standards the current GTA Standards will prevail.</li> <li>2. The decision-making process of the Committee is as defined in the GTA Technical Committee charter.</li> </ol>	
7. <b>Effective date</b>	<ol style="list-style-type: none"> <li>1. The effective date for the publication and implementation of the Standards will be 1 August each year or as advised.</li> <li>2. Standards will be applicable for a period of 12 months.</li> </ol>	
8. <b>Changes, additions or deletions</b>	<ol style="list-style-type: none"> <li>1. Once the GTA Standards are gazetted by the GTA Board there will be no changes, additions or deletions to the Standards unless there is a gross error of a technical or typographical nature.</li> <li>2. Such changes are to be agreed by the GTA Board on recommendation from the GTA Committee.</li> </ol>	
9. <b>Responsibilities</b>	<ol style="list-style-type: none"> <li>1. The GTA Operations Manager is responsible for the processes required to establish, approve and maintain this policy.</li> <li>2. The GTA Operations Manager will have access to the resources of the GTA Project Managers – Commercial and Quality to assist with this responsibility.</li> <li>3. The Chairman of the GTA Standards Committee is responsible for the implementation, management and adherence to this policy.</li> <li>4. The GTA Standards Committee is responsible for the review and development of the GTA Grain Standards.</li> </ol>	
10. <b>Further Information</b>	Further questions should be directed to the GTA CEO.	
11. <b>Effective Date</b>	4 February 2013	
12. <b>Owner</b>	GTA CEO	
13. <b>Approval</b>	GTA Board	
<b>Version Number</b>	<b>Issue Date</b>	<b>Nature of Amendment</b>
1	4 February 2013	Prior policy now fully documented and approved as formal policy
2	Nov 2017	Reviewed by Standards Committee (&Subject to Board Approval).
3	24 April 2018	Board approved changes made in Nov. 2017